

**AISSCE & AISSE 2020**

**CENTRE NO-0000**

**Directions For Candidates**

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# INSTRUCTIONS

- Entry in the examination centre will be from 9.00 a.m. to 10.00 a.m.
- No candidate will be allowed to enter in the examination centre after 10.00 a.m.
- **The doors of the examination hall/room will open 45 minutes before the time specified for the commencement of Examination i.e. at 09.45 A.M. Candidates are advised to be in their seats 30 minutes before the scheduled commencement of the examination. After 10.00 A.M. no candidate will be allowed to enter the examination centre.**
- Candidates are required to bring their own pen, pencil and ink. Only blue black or royal blue ink/ball point pen is to be used.
- A seat marked with his/her Roll number will be allotted to each candidate. Candidates will be required to find out and occupy their allotted seats.
- No candidate, without permission of the Assistant Superintendent, shall leave his/her seat or the Examination Hall until the end of the examination.
- Before beginning his/her paper, he/she shall write on the title sheet of his/her answer book the subject and question paper code number.
- Answers shall be written on both sides of the answer book supplied to the candidate and on both sides of the answer book.
- If a candidate write his/her Roll No. or puts any special mark in any part of the answer book or drawing sheet, map etc. other than the space provided for the purpose, he will render himself liable to have his paper cancelled.

# SCHEDULE ON EXAM DAY

ACTIVITY	FROM	TO
Entry inside the Examination Centre by the candidates	09.00 AM	10.00 AM
Start of entry by candidates in examination rooms	09.45 AM	10.00 AM
Opening of sealed Question Papers Parcels in Control Room	10.00 AM	
Last Entry in the Examination Centre	10.00 AM	
a. Checking of Admit Cards by the Assistant Superintendents.	10.00 AM	10.15 AM
b. Announcement to ensure that candidates have occupied correct seat only, candidates are not in possession of any barred item and other important instructions.		
c. How to write R.No.		
c. Opening of packets of Question Paper in examination room	10.10 AM	
d. Distribution of the Question Papers to the candidates	10.15 AM	
Collection of Question Papers of absentee candidates in the examination room by the Assistant Superintendent	10.30 AM	
a. Exam Commences	10.30 AM	
b. Return of unused Question Papers alongwith envelopes by the Assistant Superintendent to Centre Superintendent	10.30 AM	
Sealing of unused Question Papers packets received from examination rooms by the Centre Superintendent	10.45 AM	
Closing of examination rooms doors	10 MINUTES BEFORE THE EXAMINATION IS OVER	
Exam concludes	1. TIME ALLOTTED IN Q/P 2. AS PER EXTRA TIME TO PWD	

# BELL SCHEDULE

S.NO.	PARTICULARS	TIME	BELL TYPE
01.	A. LAST ENTRY IN THE EXAM CENTRE B. DISTRIBUTION OF A/B	10.00 AM	Long Bell
02.	DISTRIBUTION OF THE Q/P	10.15 AM	Single Bell
04.	COMMENCEMENT OF EXAMINATION	10.30 AM	Long Bell
05.	AFTER ONE HOUR	11.30 AM	Single Bell
06.	AFTER TWO HOUR	12.30 PM	Single Bell
07.	AFTER TWO AND HALF-AN-HOUR	01.00 PM	Single Bell
08.	CLOSING THE DOOR	10 MIN	Single Bell
		<b>MINUTES BEFORE THE EXAM IS OVER</b>	
09.	EXAM CONCLUDE	TIME ALLOTTED IN Q/P	Long Bell

**NO DISTRUBANCE TO CANDIDATES IN 15 MIN READING TIME BY A. SUPTD**

# VERY IMPORTANT

1. **Whitener is not allowed in any circumstances**, so be careful while entering the details in Answer Scripts cum OMR sheet.
2. **Don't unpack the answer script before 10.30 bell.**
3. Please ensure a gap of block between the name and surname of student.
4. If student name is not sufficient enough than he/she may instructed to write the maximum letters of name in the given available block by ensuring a gap among name/middle name/surname.
5. Ensure to seat in assigned desk, otherwise it may lead to supply of wrong answer script and question paper.
6. **Use only the blue ball point pen. No gel pen.**
7. Please write the number of supplementary taken if not than write **NIL**
8. Please do not leave the examination room till proper clearance related to the submission of the all the examination related material provided to you with full compliance as instructed.
9. Every exam room has clock hence any type of wrist watch is not permitted.

# HOW TO FILL ATTENDANCE SHEET

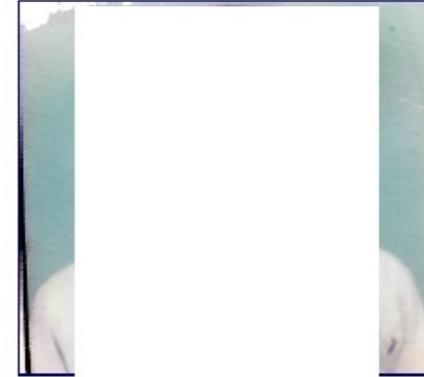
## CENTRAL BOARD OF SECONDARY EDUCATION, DELHI ATTENDANCE SHEET

Roll No. **12345678** Candidate's Name **NAME SURNAME**

Examination **SECONDARY-2020** Mother's Name **Name of Mother**

Region **BHOPAL** Father's Name **Name of Father**

Centre **5052 - KENDRIYA VIDYALAYA CHHINDWARA MADHYA PRADESH**



Date of Exam	Sub.Code and Paper	Subject Description	Question Paper Set	Serial No. of Ans Book of Suppl.	Signature of the Candidate	Signature of the Asstt. Supdt.
1	2	3	4	5		6
26.02.2020	184-1	ENGLISH LNG & LIT.		A.Book _____ Suppl 1- _____ Suppl 2- _____ Suppl 3- _____	_____ _____ _____ _____	



Check the date of exam,  
subject code, subject name



Write the QP Set Here



Write Answer script serial number in first row and put your sign  
Write Suppl. serial number in next rows and put your sign

# LATEST CHANGES

- There is only 7 block provided in the Answer Script. And CBSE provided 8 digits roll number
- Roll Number of both Classes-X and XII will either start from '1' or from '2'.
- Write 1 or 2 before the box
- Darken the place below 1 or 2 in 1st or 2nd line

Method to fill bubble

**METHOD OF WRITING R.NO.  
WHEN ROLL NO. IS STARTING FROM 1**

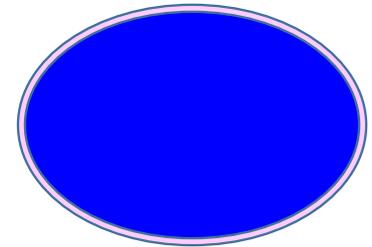
Example-R.No.- 11133323

1	1	1	3	3	3	2	3
●	●	●					
			●	●	●		●

**METHOD OF WRITING R.NO.  
WHEN ROLL NO. IS STARTING FROM 2**

R.No.- 26645242

2	6	6	4	5	2	4	2
●					●		●
			●			●	
				●			
●	●						





**THANK**

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**YOU**

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